



Data Protection Information for the European 5 a day Symposium on 23rd September 2021, via "Zoom"

We would like to inform you below about the processing of personal data in connection with the use of "Zoom".

Purpose of the processing

We are using the conference tool "Zoom" to hold the European 5 a day Symposium congress on 23rd September 2021. "Zoom" is a service provided by Zoom Video Communications, Inc. which is based in the USA.

In addition, your registration data will be used for participation in a prize competition.

Responsible

Responsible for data processing directly related to the organisation of the congress is the association:

5 am Tag e.V.
Register court: Bonn
Local Court Register number: VR9649

Service Office:
Carl-Reuther-Str. 1
68305 Mannheim
Phone: +49 621 33840-114
Fax: +49 621 33840-161
E-Mail: info@5amtag.de

hereinafter referred to as the association.

Representative of the person responsible:
Harry von Bargaen, e-mail: von.bargaen@5amtag.de

Note: If you access the "Zoom" website, the provider of "Zoom" is responsible for data processing. However, calling up the website is only necessary for the use of "Zoom" in order to download the software for the use of "Zoom".





You can also use "Zoom" if you enter the respective meeting ID and, if applicable, further access data for the meeting directly in the "Zoom" app.

If you do not want to or cannot use the "Zoom" app, the basic functions can also be used via a browser version, which you can also find on the "Zoom" website.

Here you can find Zoom's privacy policy:
<https://zoom.us/de-de/privacy.html>

What data is processed?

Various types of data are processed when using "Zoom". The scope of the data also depends on the data you provide before or during participation in the conference.

The following personal data are subject to processing:

Registration data: First name, surname, e-mail address, organisation, country, postcode, town and street address.

Conference metadata: Participant IP addresses, device/hardware information

For recordings: MP4 file of all video, audio and presentation recordings, M4A file of all audio recordings, text file of the online meeting chat.

When dialling in with the telephone: information on the incoming and outgoing call number, country name, start and end time. If necessary, further connection data such as the IP address of the device can be saved.

Text, audio and video data: You may have the opportunity to use the chat, question or survey functions during the congress. In this respect, the text entries you make will be processed in order to display and, if necessary, log them during the congress. To enable the display of video and the playback of audio, the data from the microphone of your terminal device and from any video camera of the terminal device will be processed accordingly for the duration of the meeting. You can switch off or mute the camera or microphone yourself at any time via the "Zoom" applications.

In order to participate in the congress, you must at least provide details of your first name, surname, e-mail address, country, postcode, town and street.





Scope of the processing

We use "Zoom" to conduct the conference. The entire conference is recorded. Participation in the conference is only possible if you agree to the recording. You agree to the recording when you register your participation in the conference. The fact of the recording will also be displayed in the "Zoom" app.

If it is necessary for the purposes of logging the results of the conference, we will log the chat content. However, this will not usually be the case.

If you are registered as a user at "Zoom", then reports of "online meetings" (meeting metadata, telephone dial-in data, questions and answers about the congress content, survey function) can be stored at "Zoom" for up to one month.

Automated decision-making within the meaning of Art. 22 GDPR is not used.

Deletion deadlines

The registration data will be deleted on 31st December 2021.

The metadata is deleted after 4 weeks.

The video recording data will be deleted on 31st December 2024.

Legal basis for data processing

Insofar as personal data of employees of the association is processed, § 26 BDSG is the legal basis for data processing. If, in connection with the use of "Zoom", personal data is not required for the establishment, implementation or termination of the employment relationship, but is nevertheless an elementary component in the use of "Zoom", Art. 6 para. 1 lit. f) GDPR is the legal basis for data processing. In these cases, our interest lies in the effective implementation of the congress.

Furthermore, the legal basis for the data processing of your personal data in the course of the congress is Art. 6 para. 1 lit. a) GDPR.





Recipients / passing on of data

Personal data processed in connection with participation in the congress will not be passed on to third parties as a matter of principle.

Other recipients: The provider of "Zoom" necessarily receives knowledge of the above-mentioned data insofar as this is provided for in the context of our order processing agreement with "Zoom".

Data processing outside the European Union

"Zoom" is a service provided by a provider from the USA. Processing of personal data therefore also takes place in a third country. We have concluded an order processing agreement with the provider of "Zoom" that complies with the requirements of Art. 28 GDPR.

An adequate level of data protection is guaranteed by the conclusion of the so-called EU standard contractual clauses. As additional protective measures, we have also configured our Zoom so that only data centres in the EU, the EEA or secure third countries such as Canada or Japan are used to conduct "online meetings".

Data Protection Officer

We have appointed a data protection coordinator.

You can reach him as follows:

e-mail. von.bargen@5amtag.de

Your rights as a data subject

You have the right to **information** about the personal data concerning you. You can contact us for information at any time.

In the case of a request for information that is not made in writing, we ask for your understanding that we may require proof from you that you are the person you claim to be.





Furthermore, you have a right to **rectification** or **erasure** or to **restriction of processing**, insofar as you are entitled to this by law.

Finally, you have a **right to object** to processing within the framework of the legal requirements.

A right to **data portability** also exists within the framework of data protection law.

Data deletion

We generally delete personal data when there is no need for further storage. A requirement may exist in particular if the data is still needed to fulfil contractual services, to check and grant or ward off warranty and, if applicable, guarantee claims. In the case of statutory retention obligations, deletion is only considered after the expiry of the respective retention obligation.

Right of appeal to a supervisory authority

You have the right to complain about our processing of personal data to a data protection **supervisory authority**.

Amendment of this data protection notice

We revise this data protection notice in the event of changes to data processing or other occasions that make this necessary. You will always find the current version on this website.

June 2021

